



CORNWALL FIELD TRIAL SOCIETY

ID 569

President: Mr A M J Galsworthy CVO CBE FRAGS DL



Privacy Policy

1. Introduction

Cornwall Field Trial Society (CFTS) is committed to protecting your personal information and respecting your privacy. This Privacy Policy sets out the basis on which any personal data that we collect from or about you, or that you provide to us, will be processed by us. For the purposes of the General Data Protection Regulation [the GDPR], the data controller is the CFTS whose contact details are on our website www.cftsoc.com. We may update this Privacy Policy from time to time and any changes we make in the future will be posted on our website.

2. Data Protection Contact

Please contact our Membership Secretary details available on our website www.cftsoc.com

3. Data Protection Principles

We will comply with data protection law. This says that the personal information we hold about you must be:

- Used lawfully, fairly and in a transparent way
- Collected only for valid purposes that we have clearly explained to you and not used in any way that is incompatible with those purposes
- Relevant to the purposes we have told you about and limited only to those purposes
- Accurate and kept up to date
- Kept only as long as is necessary for the purposes we have told you about
- Kept securely

4. Particulars of processing

We process personal data about members, judges, stewards and competitors to our events. The categories of person about whom we process personal data are described in more detail in the Annex to this Privacy Policy.

5. Your rights as a data subject

It is important that we tell you your rights that you have as a data subject under the General Data Protection Regulation – these are set out below:

- The right to request access to the personal data that we hold about you
- The right to request rectification of the personal data that we hold about you
- The right to request erasure of the personal data that we hold about you
- The right to request restriction of processing about you
- The right to object to processing
- The right to data portability

If at any point you believe the information we process on you is incorrect, incomplete or out of date then please let us know and we will make sure that your data is corrected. If you wish to raise a complaint on how we have handled your personal data, you can contact our Secretary at the details below. If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law you can complain to the Information Commissioner's Office (ICO) full contact details for which can be found at <https://ico.org.uk/global/contact-us/>

6. How we will use information about you

We will only use your personal information when the law allows us to. Most commonly, we will use your personal information in the following circumstances:

- Where we need to perform the contract that we have entered into with you
- Where we need to comply with a legal obligation



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Where it is necessary for our legitimate interests (or those of a third party) and your interests and fundamental rights do not override those interests

We may also use your personal information in the following situations, which are likely to be rare:

Where we need to protect your interests (or someone else's interests)

Where it is needed in the public interest

We will generally process your personal data for contractual necessity in providing membership services and events. We may also use personal information for additional relevant and related purposes where you might reasonably expect us to do so, where the benefits of doing so are not outweighed by your own interests or fundamental rights or freedoms. The law calls this the "Legitimate Interests" condition for processing. This may include:

To maintain our records and other administrative purposes, including updating your details and preferences

To assist with queries, complaints and dispute resolution

For communications related to membership and invitations to participate in our events

To assist upholding our Society's constitution and taking action in cases where there is a breach of the Society rules

We will ask for your direct consent IF we intend to use your personal data for marketing purposes. Where our processing of personal data is based on your having given consent, you have the right as a data subject to withdraw that consent at any time. If you wish to invoke this right, please notify the Secretary using the contact details set out in Section 2 above. You have the right to lodge a complaint with a supervisory authority. In the United Kingdom, the supervisory authority is the Office of the Information Commissioner, contact <https://ico.org.uk/global/contact-us/>

7. Recipients of Data

We may use service providers to help us provide you with our services. Personal data may be transferred to such service provider, who act for or on our behalf, for further processing in accordance with the purpose(s) for which the data were originally collected or may otherwise be lawfully processed. Such third parties have contracted with us as data processors under the requirements in the GDPR. They are contractually bound to only use personal data for the agreed purpose(s). Relevant persons working for these third parties will have access to your personal data under the terms of the data processor contract, but only to the extent necessary to perform their services for us.

These data processors agree to implement reasonable contractual and technical protections, to keep your data confidential, not sell your personal data to third parties and to not disclose your personal data to third parties except as may be required by law, as permitted by us or as stated in this Privacy Policy. In appropriate circumstances we may disclose data to authorised bodies as required by law.

8. Visitors to Cornwall Field Trial Society website - Cookie Policy

We use cookies to monitor how people use our website. Our first party cookies set directly by our website collect data on Google Analytics. We collect these cookies under Legitimate Interests to provide you with our online services and to analyse visitor behaviour on our websites. Cookie information is held on your browser and you can amend your browser settings at any time. However, please be aware that blocking or deleting all cookies will affect the usability of our websites. Please see our [Cookies Policy](#) for further information on data we collect through our websites and how you can block and delete cookies.

9. Contact details

Please contact the Secretary above if you have any questions or concerns about personal data and privacy matters.



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ANNEX

This sets out CFTS's processing of personal data for its members, judges, stewards and competitors.

What personal data do we process?

Name, Address, Email address and Telephone numbers

Where do we obtain your personal data from?

Most of the above personal data is received direct from you. However, information may be received from third parties e.g. the Field Trial Management System (FTMS) when you enter Field Trials or Working Tests.

Why do we process your personal data and [what is the lawful basis?]

We process your personal data for the following purposes:

Provision of membership services including administration and transactional communications relating to membership [Contractual Necessity]

Upholding the Society's Rules [Contractual Necessity]

Compliance with Kennel Club Rules and Regulations [Contractual Necessity]

Contacting you to provide related information and marketing communications [Consent]

Consent

We also process personal data for the Society's legitimate interests as we have outlined in the main Privacy Policy (paragraph 4). Please be assured that we will always take account of your personal data rights in doing so.

How long do we hold your personal data for?

Personal data will be retained in accordance with statutory requirements, Kennel Club requirements and the Society's need to retain the personal data for as long as necessary to fulfil the purpose for which it was collected ([Data retention Policy](#)).

Are you obliged to provide us with your personal data?

You are not obliged to provide the personal data in question. However, if you do not provide the personal data, we will be unable to perform any contract we have with you for the provision of membership or event services.

Recipients of your personal data

We disclose data to the following outsourced data processors, in line with section 5 of our main Privacy Policy:

FTMS ([FTMS Privacy Policy](#)) for entering Field Trials and Working Tests

Roger Davis Membership Database for membership purposes e.g. mailing Year Book and other correspondence

Kennel Club ([Kennel Club Privacy Policy](#)) in accordance with their Rules and Regulations

Do we use your data for any automated decision-making?

No personal data is processed for automated decision-making any financial data arising from a transactional process will be held securely by the CFTS in accordance and compliance with all statutory, HMRC and Financial Authority requirements.

Kennel Club records

The Kennel Club will hold the personal data of Members and Officers of the Society as a part of the implementation of Kennel Club Rules and Regulations. We provide the Kennel Club with details of CFTS Field Trial award winners in accordance with their Rules and Regulations.